

S/4HANA MIGRATION READINESS:

VIM UPGRADE CONSIDERATIONS

A step-by-step guide to ensure your VIM upgrade is aligned with S/4HANA migration requirements and avoids unnecessary delays.

1. EVALUATE & BENCHMARK EXISTING SOLUTION

Capture VIM version details and performance metrics.



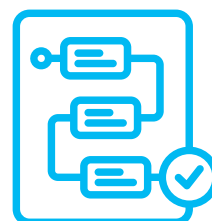
2. REVIEW EXISTING INTERFACES

Document ingestion, OCR, archiving, notifications, status updates, etc.



3. EXISTING VIM WORKFLOW ANALYSIS

Pain point review for process improvement and simplification.



4. BACKUP EXISTING SOLUTION

Perform a complete backup of VIM data to avoid loss during the migration.



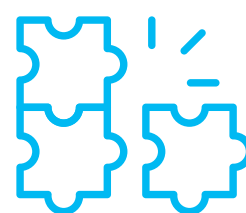
5. NEW FEATURES OVERVIEW

FIORI, Intelligent Capture, E-Invoicing, Reports, Line-Item Handling (Matching & Automation), Regional Settings, etc.



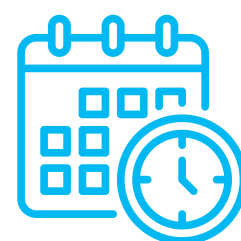
6. PLAN FOR FUTURE SOLUTION COMPATIBILITY

Future landscape component compatibility analysis.



7. PROJECT SCHEDULING

Ensure OpenText Integrate VIM improvement timing into SAP conversion timeline, downtime review, resource allocations, landscape build-out time, etc.



8. IMPLEMENT AND TEST VIM SOLUTION

Complete well-planned, comprehensive VIM upgrade for S/4HANA system with change management.



9. IMPLEMENT INTELLIGENT ANALYTICS FOR CONTINUOUS IMPROVEMENT

Enhance out of the box VIM reporting with Optima Executive Insights & Analytics.



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